

Library Guide

Student ID Cards

Student ID Cards are issued to you through your tutor at the beginning of the year. You must bring your ID card with you to borrow items from the library. Your ID Card also lets you print within the school. If you lose your ID Card you will need to collect a form from Student reception or the Library.

Borrowing procedure

Fiction

May be borrowed for 2 weeks. After a period of 3 days an overdue book will attract a fine of \$0.25 per day. Maximum fine \$2.50.

eBooks and Audio Books

The Library has a selection of eBooks you can borrow for 3 weeks, they are available for download on your device. These books **DO NOT FINE** and they will automatically check themselves in.

Non fiction

May be borrowed for 1 week. After a period of 3 days an overdue book will attract a fine of \$0.25 per day. Maximum fine \$2.50.

Overnight loans

Some books may only be borrowed overnight. Material for grades 7 – 8 attracts a daily fine of \$0.25. The maximum fine is \$2.50.

Book drops

You can return a library book at any time ... even when the Library is closed. Return your books to the book drops located at both entry doors of the library foyer. Another book drop can be found just inside the Library door.

General Guidelines

Borrowing books from the Library

There is no limit on the number of books you may borrow. However, you cannot be selfish and borrow all the books in one subject area.

Please return all material promptly by the due date. The due date is stamped on the date slip in the back of the book. Always check the date as there are different borrowing periods for different types of books. You can usually renew books. It is better to do this rather than leaving them past the due date and then having to pay a fine.

Overdue notices

These are distributed to students via your tutor every morning. It is the responsibility of students to make themselves familiar with these notices and to check them every day.

Please see someone at the circulation desk if you think there is a problem or if you are concerned by anything listed against your name.

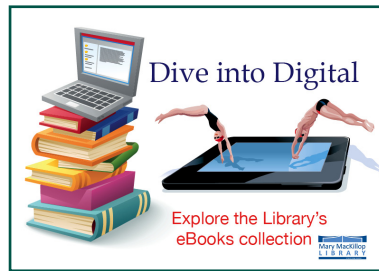
Library Catalogue

By searching the Mary Mackillop Library's catalogue you are able to locate a range of books, AV and other Library resources. Here you will also find links to recommended great reads, eBooks and any new books added to the collection.

Queries - If you need any help at all please see the Library staff as your first point of call.



e-Books – Non-Fiction



Look at our range of non-fiction eBooks to help you with your assignments. These books have been chosen to extend the information you will find on our shelves. Depending on access you will be able to either read them online, or download them to your computer or mobile device. E-books are accessible from the catalogue and Homework Help website.

Not on Google

Homework Help

The Homework Help responsive website is where you will find material collected together to help you with many of your assignments.



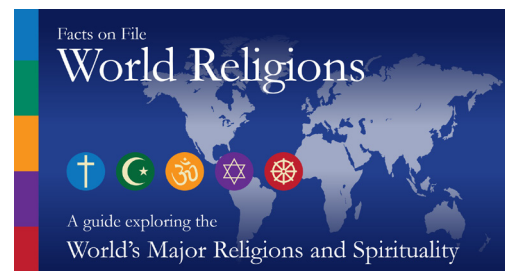
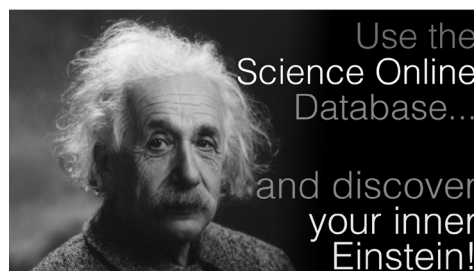
Subject Pathfinders

Pathfinders provide an introduction to topics in many subject areas and is a great place to start your research assignments. They will guide you to information on our shelves and online.

Subscription databases

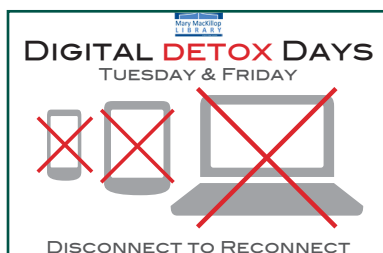
As a student of St Patrick's College, your user name and password allows you to access the many fabulous resources that can be found in our databases. They all contain valuable and trustworthy information

Don't just think text. Are you looking for an image to put into an assignment, this is where you should be. The bonus is they all come with the right referencing information, something you will not find on Google.



Referencing help

Middle school students are required to use the Harvard Referencing system. Our Homework Help site has all the information you need. Use the fact sheets and remember to use the inbuilt citation guides you will find in all of our databases.



On Tuesdays & Fridays step away from your phone and other devices and make the most of our Digital Detox days.

You can “detox” every day if you want. Pick-up a game of UNO, challenge friends to a game of chess, Connect 4, or Monopoly.

